

POSITION DESCRIPTION
for
Transit Operator - Full-time and Part-time

POSITION SUMMARY

Responsible for operating mass transit vehicles to transport passengers to various destinations within the service area.

DUTIES AND RESPONSIBILITIES

Drives mass transit vehicles to transport passengers over specified routes to local or distant points.

Drives mass transit vehicles to transport passengers within a defined service area on a demand-responsive basis.

Verifies passes, issues day passes, and directs passengers to deposit fare in farebox.

Regulates heating, lighting, and ventilation systems for passengers.

Complies with all traffic regulations.

Operates vehicles in a safe and prudent manner.

Works regularly unless excused by proper authority.

Reports promptly any delays, accidents, and other incidents that may affect operations.

Maintains records and makes reports as required.

Inspects vehicles and performs preoperation, during operation, and postoperation checks.

Answers questions from passengers about available routes and schedules.

Applies for and maintains a good standing membership in the recognized union after probationary period.

IMMEDIATE SUPERVISOR:

Operations Supervisor

JOB REQUIREMENTS:

Physically capable of operating controls of mass transit vehicles.

Experience driving mass transit vehicles desirable.

Demonstrated ability to work regularly.

Driving record acceptable to insurance carrier.

Possess valid Washington State Commercial Driver's License.

Maintain a USDOT Medical Card without the necessity to waive periodical testing.

Vision correctable to 20/20.

High school diploma or recognized equivalency desirable.

Good oral and written communication skills.

Willing to attend training and orientation course and able to satisfactorily complete that course.

Satisfactory completion of probationary period.

Wear company provided uniform while on duty.

Work effectively with other employees and the general public.

Maintain good grooming standards.

Normal workweek is Monday through Saturday. Hours of work will vary according to work assignments. Work assignments are determined by a seniority bid system.

Split shifts, weekends, holidays, and/or night work may be required.

PHYSICAL DEMANDS/WORKING CONDITIONS:

The transit operator spends approximately 80% of his/her time sitting and operating a 25-40' transit bus over specified routes and schedules. The remaining 20% is divided between walking and/or standing during vehicle preparation, scheduled layovers and reporting to work. The operator must be able to pre-op the bus using a metal pipe that includes crouching to check under bus and lifting engine compartment cover (25 pounds). Driving bus requires frequent pushing/pulling (20 pounds) to turn steering wheel as operators drive both power and non-power steering buses. Infrequent overhead pushing/pulling is also required to change destination signs, open or close windows, adjust mirrors, or to assist passengers boarding bus. Must be flexible enough to kneel down or bend over to fasten wheel chair tie-downs. Must have ability to converse and listen at ordinary sound levels to passengers and two-way radio.

This position is not exempt from the Fair Labor Standards Act. This position is considered safety-sensitive and subject to random testing under the CTS Drug and Alcohol Abuse Policy.

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